

Emmanuel U.C.C.
Consistory Meeting Minutes
March 14, 2016

Rev. Cliff Herring	Daniel Heffelfinger	Bobbi Pope
Mark Bellesfield	Barbara Kautzman	Bruce Pope
Victoria Butz	Claude Kohl	Margaret Rosenberger
Karen Christman	Lenore Kohl	Peggy Saylor
Alan Heckman	June McCracken	Barry Weibel

Visitors: Amy Heckman, Treasurer; Les Bartholomew, Financial Secretary

Alan Heckman called the meeting to order at 7:00 PM. Pastor Cliff offered a prayer.

Minutes of the February 8th Consistory meeting and February 21st special Consistory meeting were reviewed and approved as submitted. Minutes of the March 6th congregational meeting also were approved as submitted. Alan Heckman noted the correct Treasurer's Year End Report was available to the congregation yesterday at the rear of the sanctuary. A copy is filed.

Financial Secretary's Report: The report for February 2016 will be filed for audit.

Treasurer's Report: Alan Heckman explained the disbursement categories in the Benevolence Account will be aligned to the list previously approved by the Consistory at the January 11, 2016 meeting. The February 2016 report will be filed for audit.

Pastor's Report: Pastor Cliff invited members to attend the Annual Conference Meeting on April 9th. Information is available from Barb Kautzman.

Attendance at Midweek Lenten services is very encouraging. Speakers and programs have been well received by the congregation.

Members are encouraged to participate in the Good Friday Cross Walk through downtown Allentown.

On Sunday, May 22nd, Rev. Gilberto Garcia Rodriguez and conference representatives will be present to share information about the Amigos de Guatemala mission project.

Pastor Cliff's monthly report is filed.

Committee Reports

Special Gifts: Alan Heckman reported on the committee's March 8th meeting. He thanked Lenore Kohl for her service as the committee's Treasurer. New officers are Kathy Heckman, President; Jennifer Gnall, Secretary; and Stephanie Heffelfinger, Treasurer. Lucy Lehr, Alan Heckman and Pastor Cliff also serve on the committee. They have agreed to pay for the Boy Scouts plaque that Karen Christman, Claude Kohl and Bill Kehm will order.

Spiritual Council: Pastor Cliff distributed the list of people who responded to the letter sent to lapsed members. As they requested, they have been removed from the rolls or had their status changed. The list is filed.

Centennial Anniversary: Alan Heckman reported on the February 29th meeting. The committee's current financial status, the time capsule and the anniversary book were discussed. The time capsule will be stored in a secure box in the Pastor's Study. Its contents will be decided at the next meeting.

Christian Education: Alan Heckman said this committee will meet soon to plan for Vacation Bible School.

Facilities/Classrooms/Storage: June McCracken reported the committee has been cleaning.

Fellowship: June McCracken announced plans for a covered dish luncheon on May 22nd.

Fundraising: June McCracken read the committee report that is filed. Plans are underway for the Spring Basket Social, Premier Designs Jewelry Party and Flea Market. The next committee meeting is April 7th at 7 PM.

Finance: Les Bartholomew asked when the disbursement from Special Gifts will be made to the General Fund. Alan Heckman said the amount of approximately \$6,000 will be transferred as soon as Stephanie Heffelfinger, the new Treasurer, is named on the account.

Nominating: No report

Outreach: Margaret Rosenberger said the committee will prepare Easter treats for shut-ins this week.

Property: Alan Heckman shared highlights from Jason Heiser's report which is filed. The committee plans to define, price and prioritize projects for a report to Consistory after an April meeting. Projects include: sanctuary lighting, upgrades in the kitchen, review of outside maintenance, north wall repairs, an upgrade to the pastor's headset, parking lot improvements, addressing water issues and wooden door maintenance.

Consistory already approved the purchase and installation of a used air conditioning unit. Jason will contact Bachman.

The committee will prepare and present to the Consistory a rental fee policy for use of the facilities.

Staff Support: Bobbi Pope intends to meet with Pastor Cliff about his summer vacation time. The committee is asked to define and align vacation and sick pay policies for the secretary and custodian. Jennifer Heiser has Pete Carpenter's contract available for the committee's review. Barb Kautzman will bring copies of Emmanuel's "Sexual Misconduct and Child Protection Policy" to the April meeting for members to sign.

Stewardship: No chair

Worship & Music: June McCracken announced the next committee meeting will be April 19th at 6:30 PM.

Old Business: Alan Heckman noted the positive feedback about the Consistory retreat. Another will be planned, probably during the summer of 2016.

In his review of the mission statement posters used during worship, Alan noted the response to “teaching ‘our’ children” was the most positive. It appears the Consistory and the congregation have similar perceptions about how faithfully Emmanuel fulfills its mission.

There were no problems with the rental of the Social Hall on March 6th. Alan has asked the Property Committee to develop a formal policy and present it to the Consistory.

Brett and Corinne Feldman provide medical care to the homeless in Allentown. They are the guest speakers Wednesday night and will provide stories and statistics about homelessness in the Lehigh Valley. This program will inform any response we make to the Lehigh Conference of Churches about its management of a winter shelter.

New Business: Alan Heckman explained Dee Marshall is developing a project to support the Amigos de Guatemala mission. This would involve collection of a designated offering for an organization that is not on the benevolence list approved by Consistory. Lenore Kohl moved *to ask Dee to present the plan for her project at the April Consistory meeting*. Mark Bellesfield seconded the motion and it passed unanimously.

By consensus, the Consistory decided not to advertise about Easter in any newspapers.

Jason Heiser, on behalf of the West End Youth Center, has asked to use the parking lot on the afternoon of March 19th to decorate their float for the St. Patrick’s Day parade. The Center has insurance. Consistory gave its approval by consensus.

Planning for our Future: In a closed session, the Consistory discussed the purpose and tasks of the Search Committee and reviewed the preliminary list of nominees. Changes to the list were considered and approved by consensus. The edited list of seven candidates was read aloud. Dan Heffelfinger moved *to accept the list as our first pass for the Search Committee*. June McCracken seconded the motion. It passed unanimously. Alan Heckman, Barry Weibel and June McCracken will meet with each nominee to explain the search process and promise the support of the Consistory. Pastor Cliff said when the committee is formed, there will be an installation/commissioning service during worship.

Hearing of no additional business, Alan Heckman adjourned the meeting at 8:55 PM.

Respectfully submitted,

Barbara Kautzman
Secretary

Next meeting: April 11, 2016